



THE UNIVERSITY OF TEXAS AT AUSTIN
AUSTIN, TEXAS 78712

Department of English
PAR 110
(512) 471-4991

August 27, 1981

Dr. John Weinstock
Associate Dean
College of Liberal Arts
WMB 201
Campus

*John - This doesn't
tally. 30 hours
would be 3/4 time.
Am I missing
something?
Joe*

Dear John:

This is to confirm the items we agreed upon in our conversation on August 26, 1981, concerning the Writing Lab. The following is a list of the people who will be working in the Lab in the first semester:

David McMurrey	15 hours (3/4 time)	\$6,000
Sue Campman (A.I.)	20 hours	3,000
1 A.I.	7 1/2 hours	1,500
1 A.I.	7 1/2 hours	1,500
1 A.I.	7 1/2 hours	1,500
1 T.A.	10 hours	1,125
1 T.A.	10 hours	1,125
1 T.A.	10 hours	1,125
1 T.A.	10 hours	1,125
1 T.A.	10 hours	1,125
1 T.A.	10 hours	1,125

David McMurrey is a lecturer and so needs 2 TLC's to cover his class load. These can come from the Freshman Program for Supervising the equivalent of 36 classes. You may have noted that I dropped the request for the other lecturer (1/2 time) and substituted 1 more A.I. (1/4 time).

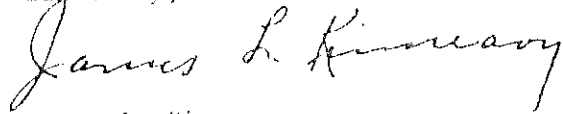
In the spring the T.A. number should drop to 4. Otherwise the arrangement should stay the same.

David McMurrey will also be sending you the request for 4 additional terminals for the Writing Lab, as I mentioned to you in our conversation.

Dr. John Weinstock
August 27, 1981
page two

He will also send to you a preliminary proposal for a grammar hotline to be situated in the Lab. We can work this out at your convenience.

Sincerely,



James L. Kinneavy
Director of Freshman English

JLK:cr

cc: Dr. Joseph Moldenhauer
Dr. Joseph Kruppa
Dr. David McMurrey
Dorothy Rattey
Roxanne Sutter