

To: The FEPC  
From: Jana Wainwright  
Date: April, 26, 1978  
Subject: FEPC projects

I move that the Freshman Office undertake the following projects and that the FEPC request funds from the department of English and/or the the College of Humanities to support them:

1. The development and publication of student versions of the 306, 307, 308 & 308pc, and 307 & 308 special syllabuses. Four people should be adequate to do the work, and each person should be paid a flat fee of \$500. A full-time clerk typist is also essential to this project, and funds to hire him or her should be requested. (If the English department were to fund this project, profits from selling the syllabuses to the students could be used first, to repay the department and later, to fund future curriculum development and syllabus revision in the freshman program.)

2. Development of the tests which the Freshman Office intends to administer this fall in coordination with the FERA project. Also, personnel is needed to administer the tests, themselves. A single faculty member or TA should be appointed to a position which would begin in summer 1978 and terminate at the end of the fall term, 1978. Salary for this position would be determined by the rank of the person chosen for the job.

3. Development and administration of the summer program for provisional students (see previously distributed proposal).