

## DEPARTMENT OF ENGLISH

## THE UNIVERSITY OF TEXAS AT AUSTIN

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## **MEMORANDUM**

To: Lower Division English Policy Committee, Elisabeth

Piedmont-Marton, Mary Trachsel

From: Don Weeda, Lower Division English

Date: March 1, 1989

There will be a meeting of the Lower Division English Policy Committee on Wednesday, March 8, 1989 at 3:00 p.m. in CAL 300 (Atwood Library).

Tentative agenda items include:

I. Call to order, attendance

II. Report from chair of LDEPC

III. Old business

- A. Instructor notes after 4th class day
- B. Update on E 298T Practicum

IV. New business

AI/TA supervision

V. Adjournment

We regret that no meeting time appears to be felicitous for all members of the Committee.