

MINUTES OF THE SENATE
Department of English

30 October 1981

3:00-5:00 p.m.

Present: Moldenhauer (Chair); Bowden, Duncan, Endres, Farrell, Frost, Heinzelman, Kruppa, MacKay, Megaw, Meyer, Ohle, Reed, Renwick, Rodi, Ruszkiewicz, Saldivar, Simon, Webb, Westbrook, Whitbread

Absent: Cable, Flowers, Kinneavy, Spivak

1. There were no corrections or additions to the minutes of the last meeting.
2. The Chair made several announcements to the Senate including Spivak's request that protest procedures and other Governance business be put on the agenda of the next meeting, a note from Wadlington about procedure for peer evaluation of tenure-seeking faculty, and a memo from Dean Horn about office space.
3. Endres and Rodi reported that the Lecturer Subcommittee had met and has raised questions concerning the relationship of Lecturers to the rest of the Department, hiring, reappointment, and how to better integrate Lecturers into the Department. These suggestions were also introduced: (1) an additional classified staff member for Lecturers; (2) having particular Lecturers offer coordinating and information services about resources, etc.
4. Telephones: The Chair gave historical background. After some discussion, Reed moved that a small subcommittee be established to investigate further alternatives. Volunteers were Farrell, Heinzelman, Ruszkiewicz, and Simon. MOTION PASSED: 19-0-1.
5. Teaching Evaluations of Tenure-Seeking Faculty: After much discussion about past methods of evaluation and past proposals for standardization, Heinzelman moved that the Senate look into developing more uniform methods of peer evaluation than presently exist. MOTION PASSED: 19-1-0. The Chair was asked to obtain from the Executive Committee the three latest versions of peer-evaluation plans. In conjunction with this discussion, Rodi moved that the Lecturers Subcommittee be asked to consider developing a better CIS form for Lecturer-taught sections. Approved by consensus.
6. Grievance Procedure: By general consensus Megaw was asked to develop a draft document on grievance procedures for the Senate's consideration at the meeting after next.
7. Farrell moved to defer the last two agenda items for this meeting (Teaching Load Credits and teaching awards for English composition) to the agenda of the next meeting, immediately following the report of the Lecturer Subcommittee. MOTION PASSED: 20-0-0.
8. Farrell moved that the next meeting be set for 20 November, 3 p.m. MOTION PASSED: 20-0-0.

MEETING ADJOURNED 5:00 p.m.

Respectfully submitted,

Sherri Goode, Administrative Secretary
to the Chairman