

m e m o r a n d u m

To: All teachers of Freshman Composition

From: Freshman English Office *JC*

Date: October 13, 1978

Subject: Previously unreported actions of the Freshman English Policy committee, Spring and Summer semesters, 1978

May 3

- \* Approved inclusion in Freshman course syllabi of information about each of the major college dictionaries, encouraging teachers to recommend one to their students.
- \* Tabled a proposal by Tom Cameron, Jana Wainwright, and Ann Lozano to establish a special course in the summer for provisional students, thus recommending possible later development.
- \* Approved a Program Evaluation Subcommittee report regarding purposes of the three major Freshman courses which calls for establishment of a Curriculum Subcommittee in the place of the current Variant courses Subcommittee.

May 10

- \* Unanimously approved a personnel Subcommittee report recommending Richard Hart to the position of Assistant Director of Freshman English for 1977-1978.

July 19

- \* Approved the use of selected workbooks in volunteer sections of English 306 and 307 for the fall semester, and established a systematic evaluation of such texts.
- \* Established separate 398T courses in the Fall semester for TA's and AI's.
- \* Established a systematic evaluation leading to eventual publication of a new syllabus for E306.

ECT:

On Campus Spring & Fall  $\frac{2193}{2650}$  83% failed

Fall Reg  $\frac{851}{1042}$  82% failed

$\frac{3052}{3692}$  73 failed.

but percentage will fall when total figures included.